

CEDARS PRIMARY SCHOOL

CHARGING AND REMISSIONS POLICY

School Activities

The school recognises and values the wonderful contribution that day and residential visits can make towards a child's education and such visits enrich and broaden children's experiences in school. However, we do always take into account the potential financial burden that day and residential visits can be on parents and families. Prior to arranging any visits or extra activities we therefore consider carefully the value of these activities and consider the issue of 'value-for-money'. We also try to balance the number of visits which take place each term so that too many demands are not made on parents at any one time.

Charging for School Visits and Extra Activities in School

The Governing Body approves the policy of inviting voluntary contributions for all day visits and extra activities which take place in school time. However, such activities and visits can only go ahead if there are sufficient voluntary contributions to cover the cost. The Governing Body has also agreed to fund up to 50% of the recommended financial contribution to all children whose parents qualify for free school meals. Parents who wish to apply for remission are asked to write in confidence to the head teacher. In all such circumstances the school will review the costs of each visit and determine the amount the school can assist with.

Activities which take place outside of the school day such as additional football coaching provided by outside organisations will be charged for. In some circumstances where the activity is organised by an outside organisation (e.g. karate), payment for the activity is made directly to this organisation.

Residential Visits

Pupils whose parents qualify for free school meals can apply for remission of up to 50% of the cost of such visits in order to cover the cost of board and lodging. Parents who wish to apply for remission are asked to write in confidence to the head teacher. In all such circumstances the school will review the costs of each visit and determine the amount the school can assist with.

Music Tuition

The Governing Body approves the charging for instrumental tuition in accordance with Milton Keynes Council's Charging Policy. At present this is £60 per term (£50 per term if parents can commit to a whole year's tuition) and a remission of up to 50% can be claimed if children are in receipt of free school meals. The fees are reviewed for each new academic year.

Arts, Crafts and Cooking

Where there is a cost for consumable items such as cooking ingredients, the school may ask for a small contribution from parents. For children in Foundation Stage we ask for a contribution of £10 per year to cover all cooking items and to cover the cost of additional fruit snacks to supplement the free fruit already on offer.

Breakages and Damages

If a child is found to have deliberately damaged school property or equipment, the parents will be asked to reimburse the school for the full cost of repair or replacement.

Paragraph to be inserted in all letters concerning visits for which there is a charge.

In line with the governors' policy on charging for school visits we are asking for voluntary contributions of £..... per child. Whilst this is a voluntary contribution we are seeking, in the event that insufficient funds are available to allow us to proceed, then the visit will not be able to go ahead and all monies received will be refunded. The Governing Body has agreed to fund up to 50% of the recommended financial contribution to all children whose parents qualify for free school meals. Parents who wish to apply for remission are asked to write in confidence to the head teacher.

Policy Agreed by the Governing Body on

Signed Chair of Governing Body

Review Date