

2nd January 2021

Dear Parent/Carer

Re: Cedars Primary School Onsite Education Provision (5th January 2021 – 15th January 2021)

Thank you for your response regarding Cedars onsite education provision from 5th January 2021 – 15th January 2021. Please accept this letter as confirmation of your child/children's place.

Class Group and Organisation

Your child will be in **their year group bubble with a teacher and teaching assistant who is familiar to them.**

Please enter via the Playground Gate at 8:30am/3:30pm or 4:30pm and exit via the Breakfast and After School Club Gate (see attached map).

Full day: 8:30am-3:30pm or 8:30am-4:30pm

Social Distancing Measures

I cannot guarantee that we will always achieve social distancing in school, but we will try our best. Your child will remain in their year group bubble throughout the school day.

You are expected to observe social distancing when on school site. We ask that you:

- ✚ only have one adult take and pick up your child
- ✚ enter and exit the school grounds as directed for your child
- ✚ arrive only at the school grounds for your child's specified drop-off and pick-up time
- ✚ observe 2 metre social distancing at all times when releasing your child to a member of staff and receiving your child from a member of staff
- ✚ leave the school site immediately following drop-off and pick-up
- ✚ **wear a face mask (this is a new requirement)**
- ✚ contact the school via email or phone for all enquiries (at this time no parents will be permitted in the school building unless it is an emergency)

Human and Physical Hygiene and Sanitisation

The following will be in place and followed:

- ✚ You will be asked to remove and take home any disposable or non-disposable face coverings that your child's wear when arriving at school.
- ✚ All children will wash their hands upon entry to the classroom at the start of the session and after play or outside learning time. They will also wash prior to going out to play and home. Washing hands before and after lunch as usual too!
- ✚ All tables and chairs will be wiped with disinfectant spray throughout the day by staff.



- ✚ If a child sneezes or coughs, their table and chair will be wiped with disinfectant spray and we will ask the child to wash their hands. We will be promoting the 'catch it, bin it, kill it' approach. All tissues will be placed in lidded bins
- ✚ All classroom doors will be propped open and windows will be open
- ✚ Internal corridor doors and handles will be wiped with disinfectant spray morning and afternoon in addition to cleaning contractors
- ✚ Children are only to use equipment designated for them.
- ✚ Laptops/iPad trolleys will stay in year group areas. Children will wash their hands before using a laptop/iPad and staff will wipe down the computers after use with a computing wipe. All computers at the end of the school day will be sprayed cleaned. Trolley handles will be wiped throughout the day before and after use.
- ✚ No soft furnishing and soft toys will be in use.
- ✚ General medical treatment will be administered in your child's key stage group.
- ✚ Only essential contractors will be allowed on site and they will avoid all children

Symptom Management

On no account is any child to be sent into Cedars with

- a persistent dry cough
- any indication that they may have a temperature
- or a loss, or change in, normal sense of smell or taste

Any child presenting with symptoms will be taken to the Medical Room Area where they will be initially isolated. In medical isolation the following will happen:

- with a non-contact thermometer, the child's temperature will be taken and recorded on a log
- if the child's temperature exceeds the government guidance of 37.8°C then home will be notified
- arrangements will be made for the child to be kept away from their peers until such time that they are collected. Parents will be informed this must be promptly.

Arrangements will also be made for the child's table and chair to be disinfected and cleaned.

Children sent home with symptoms whilst attending Cedars, will isolate at home and you will be advised to follow the **Stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection.** Parents should inform school if the child tests positive for COVID-19.

If a child is sent home with COVID-19 symptoms the Headteacher/Deputy Head will inform parents of the children who are in the year group bubble and advise them accordingly.

If any child tests positive, the Headteacher/Deputy Head will inform parents and explain the next steps.

Food

All children in reception, years 1 and 2 are entitled to a universal infant free school meal funded by the government. From 5th January 2021 to 15th January 2021, we will be providing a packed lunch for your child. There will be no need to make an order for the two weeks.



If you would prefer to provide your child with their own packed lunch, please send your child to school with a packed lunch.

If your child in years 3, 4, 5 and 6 and is entitled to a free school meal, we will be providing a packed lunch on the 5th January 2021 and then a weekly hamper from 6th January 2021 for you to use to make your child a packed lunch.

School Uniform

School Uniform will be expected to be worn. Uniforms do not need to be cleaned any more often than usual, nor do they need to be cleaned using methods which are different from normal.

General

Please can you:

- ✚ provide your child with only essential resources e.g. Reading Book, Spelling Book, Lunch Box (if not having school packed lunch), spare clothes (if they are Nursery age) and School Planner (if in Year 6)
- ✚ provide your child with a refillable water bottle that is taken home each day for washing

If you have any further questions, please email the school office and we will respond on the 4th January 2021.

We look forward to seeing you on the 5th January 2021.

Yours sincerely



Lisa Munday

