

21st July 2021

Dear Parent/Carer

Re: Cedars Primary School – from 6th September 2021

As you are aware, the Department for Education (DfE) has provided a reviewed framework of protective measures that schools must put in place for children and staff from September 2021. I am pleased to inform that Governors have now approved the Cedars' Operational Plan for September 2021.

School Day

✚ **8:55am – 3:15pm**

- ✚ Children and Parents may arrive on the playground from 8:35am (*unless a place has been booked for Breakfast Club where the children can arrive from 7:30am*)
- ✚ Doors will open at 8:45am for children to enter the school building to be ready to begin their learning at 8:55am
- ✚ Gates will be open at the end of the school day at 3:05pm.

Entry and Exit

Children and Parents to enter and exit via main the playground entrances (Spring Gardens/Lovat Street)

Social Distancing Measures

As a precautionary measure, for the month of September 2021, children will remain in their class and key stage group throughout the school day, for example Reception, Key Stage 1 (*Years 1 and 2*), Lower Key Stage 2 (*Years 3 and 4*), Upper Key Stage 2 (*Years 5 and 6*).

Human and Physical Hygiene and Sanitisation

The following will be in place and followed:

- ✚ All children will wash their hands upon entry to the classroom at the start of the session and after play or outside learning time. They will also wash prior to going out to play and home. Washing hands before and after lunch as usual too!
- ✚ All tables and chairs will be wiped with disinfectant spray before and lunchtime.
- ✚ If a child sneezes or coughs, their table and chair will be wiped with disinfectant spray and we will ask the child to wash their hands. We will be promoting the 'catch it, bin it, kill it' approach. All tissues will be placed in lidded bins.
- ✚ All classroom doors will be propped open and windows will be open if not too cold for the children.
- ✚ Internal corridor doors and handles will be wiped with disinfectant spray between 11am-1pm in additional to cleaning contractors.
- ✚ Children are only to use equipment designated for them.



- ✚ Laptops/iPad trolleys will stay in year group areas. Children will their wash hands before using a laptop/iPad and staff will wipe down the computers after use with a computing wipe. All computers at the end of the school day will be sprayed cleaned. Trolley handles will be wiped throughout the day before and after use.
- ✚ General medical treatment will be administered in your child's key stage group.

Symptom Management

On no account is any child to be sent into Cedars with

- ✚ a persistent dry cough
- ✚ any indication that they may have a temperature
- ✚ or a loss, or change in, normal sense of smell or taste

Any child presenting with symptoms will be taken to the Medical Room Area where they will be initially isolated. In medical isolation the following will happen:

- ✚ with a non-contact thermometer, the child's temperature will be taken and recorded on a log
- ✚ if the child's temperature exceeds the government guidance of 37.8°C then home will be notified
- ✚ arrangements will be made for the child to be kept away from their peers until such time that they are collected. Parents will be informed this must be promptly.

Arrangements will also be made for the child's table and chair to be disinfected and cleaned.

Children sent home with symptoms whilst attending Cedars, will isolate at home and you will be advised to follow the **PHE Stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection.** Parents should inform school if the child tests positive for COVID-19.

If a child is sent home with COVID-19 symptoms the Headteacher/Deputy Head will inform parents of the children who are in the bubble group and advise them accordingly.

If any child tests positive, the Headteacher/Deputy Head will inform parents and explain the next steps.

Contingency planning for outbreaks

In line with government guidance, please see our Outbreak Management Plan which can be found on our website.

Curriculum, pastoral support and behaviour:

- ✚ We will continue to teach a broad and balanced curriculum in all subjects.
- ✚ We will continue to prioritise elements within our curriculum for education recovery.
- ✚ We will continue having protected well-being time within the school day
- ✚ Children will continue be expected to follow 'The Cedars' Way and 'The Cedars' Safety Way'.



School Uniform

School Uniform will be expected to be worn.

Physical Education (PE)

We ask that children come to school dressed in their school PE kit on the days they will have Physical Education.

Attendance

Usual rules on school attendance will apply, including:

- parents' duty to secure that their child attends regularly at school where the child is a registered pupil at school and they are of compulsory school age;
- schools' responsibilities to record attendance and follow up absence
- the availability to issue sanctions, including fixed penalty notices in line with local authority guidance

Where children are not able to attend school as parents are following clinical and/or public health advice, absence will not be penalised. We will provide your child with remote education (home-school learning) and monitor their engagement.

General

Please can you:

- provide your child with only essential resources in a bag e.g. Reading Book, Spelling Book, Lunch Box and a refillable water bottle that is taken home each day for washing

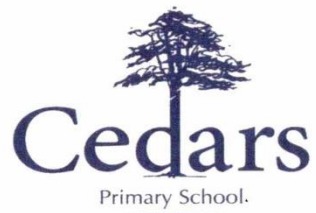
If you have any questions, please contact the school office before the end of term. Thank you for your continued support.

Yours sincerely



Lisa Munday





'We want every child to be happy, caring and successful.'



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